



Public Administration Workbook

By Dennis Dresang

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Updated in a new 5th edition, *The Public Administration Workbook*, by Dennis L. Dresang, is a unique workbook that engages readers in the study of public administration and helps them gain a deeper understanding of the field by providing exercises that expose them to a wide range of practical applications. Connecting theory to practice, a brief theoretical introduction precedes each exercise, explaining why the technique is important and how it is relevant to the study and practice of public administration.

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Editorial Review

Review

“I will always use this workbook for my course because of its hands-on approach. I want my students to be fully engaged and this workbook makes that happen.” — Bethany G. Sneed, Eastern Michigan University

From the Back Cover

“I have adopted this text for my course and I plan to continue using it whenever I teach public administration. The major factor that makes me use this text is its hands-on approach. I want my students to be fully engaged in the classroom and this workbook helps that happen.”

—Bethany G. Sneed, *Eastern Michigan University*

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Mark W. Huddleston

Dennis L. Dresang

This unique workbook engages students in the study of public administration. It helps users gain a deeper understanding of the field by providing hands-on exercises that expose them to a wide range of practical applications. Connecting theory to practice, a brief theoretical introduction precedes each exercise, explaining why the technique is important and how it is relevant to the study and practice of public administration.

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- Responding to the increased use of government contracts, a new chapter on contract management discusses the advantages and limitations of contracting and allows students to shape and negotiate a contract.
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- An emphasis on decision making—the fundamental, daily activity of public administrators—brings students closer to understanding the real practice of public administration.
- The exercise on recruitment and selection (Exercise 14) has been thoroughly revised to help students not only understand these processes but to better prepare them to compete for jobs.

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About the Author

Dennis Dresang is Professor Emeritus of Public Affairs and Political Science and founding director of the La Follette School of Public Affairs. His research focuses on state politics, public personnel management, and community issues. He has contributed to public service in a variety of ways: directing a research and public service seminar of La Follette School students examining community health issues and youth violence, chairing two major gubernatorial task forces, and serving on numerous tribal and local government commissions on human resource management issues.

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